



The private formal setting of the Seven Hills Conference Center creates an elegant backdrop for banquets, dinners, receptions, seminars, meetings and workshops. Seven Hills includes small, medium, and large spaces that can accommodate groups of all sizes.

AVAILABLE SPACES



NOB HILL ROOM

Large multi-function meeting space with audio visual media system perfect for conferences, large social gatherings, or retreats.



BREAK OUT ROOMS

Medium-sized boardrooms suitable for executive meetings, intimate seated dinners, or small breakout sessions.



COIT LOUNGE

Pre-reception multi-use space. Lobby connecting all spaces together.



COURTYARD

Additional outdoor patio space available for groups booking events in Nob Hill and Coit Lounge.

Visit ces.sfsu.edu for room configurations options, dimensions, and maximum seating capacities.

PURPLE PACKAGE

INCLUDES

- ▶ Two 65" flat screen TVs with HDMI cable
- ▶ Wireless HDMI projection system
- ▶ Podium with table microphone
- ▶ House sound system
- ▶ Two wireless microphones
- ▶ Remote for PowerPoint presentations

GOLD PACKAGE

INCLUDES

- ▶ Ceiling mounted projector system with AV cart
- ▶ Podium with table microphone
- ▶ House sound system
- ▶ Two wireless microphones
- ▶ Remote for PowerPoint presentations

SMALL MEETING PACKAGE

(For combined breakout rooms)

INCLUDES

- ▶ One 65" flat screen TV with HDMI cable
- ▶ Whiteboard with marker set
- ▶ Remote for PowerPoint presentations

Packages are subject to equipment availability. No service minimums. Multi-day events must be consecutive.

PACKAGE RATES (4-hour minimum)

ENTIRE SEVEN HILLS CENTER

HOURLY RATE

CAMPUS \$114/hour

NON-PROFIT \$149/hour

CORPORATE \$235/hour

COMBINED BREAKOUT ROOMS*

HOURLY RATE

CAMPUS \$26/hour

NON-PROFIT \$27/hour

CORPORATE \$71/hour

COIT LOUNGE (with Nob Hill room only)

HOURLY RATE

CAMPUS \$12/hour

NON-PROFIT \$12/hour

CORPORATE \$22/hour

NOB HILL ROOM

HOURLY RATE

CAMPUS \$89/hour

NON-PROFIT \$121/hour

CORPORATE \$200/hour

INDIVIDUAL BREAKOUT ROOMS*

HOURLY RATE

CAMPUS \$14/hour

NON-PROFIT \$16/hour

CORPORATE \$27/hour

* Russian Hill/Telegraph OR Mt. Davidson/Twin Peaks

** Russian Hill, Telegraph, Mt. Davidson, OR Twin Peaks

EVENT SUPPORT SERVICES

STAFFING (4 hour minimum)

Venue Manager (no min)

Campus & Non-Profit | \$40/hour

Corporate | \$40/hour

Event Services Associate

(6 AM - 12 AM)

Campus & Non-Profit | \$27/hour

Corporate | \$33/hour

(Off-peak Times - Campus

Closures, Before 6AM and after

12AM, Holidays)

Campus & Non-Profit | \$35/hour

Corporate | \$47/hour

IT Technician Support

Campus & Non-Profit

Basic | \$30/hour

Advanced | \$150/hour

Premium | \$200/hour

Corporate

Basic | \$35/hour

Advanced | \$175

Premium | \$235

CONVENIENCE FEES

Changes requested within 72

hours of event

All Groups | \$250

Credit Card Processing Fee

All Groups | 2.75%

Rental Agreement Processing

All Groups | 10% of Agreement total (minimum \$250)

EVENT PRODUCTION

(Monday - Friday only

2 hour/2 person minimum)

Equipment/furniture delivery/

pick-up (main campus only) or

room reset for secondary event

All Groups | \$48.15/person/hour

PARKING

Special Event Parking Permit

SF State Affiliated Events | \$10

External Events | \$15/vehicle

SECURITY

Sworn University Police Officer

All Groups | \$115/hour/Officer

Community Service Specialist

All Groups | \$58/hour/Specialist

COPY SERVICE

Black & White

Campus & Non-Profit | 10¢/page

Corporate | 55¢/page

Color

Campus & Non-Profit | 75¢/page

Corporate | \$1/page

CONSECUTIVE DAY DISCOUNT

The Consecutive Day Discount applies to facility rental and A/V rates only and is not valid during the summer conference season. The below discount is applied to each day of the event.

CAMPUS & NON-PROFIT

- ▶ 2 day event - 10% off
- ▶ 3 day event - 15% off
- ▶ 4 day event - 20% off
- ▶ 5 day event - 25% off
- ▶ Week long - 30% off

CORPORATE

- ▶ 2 day event - 5% off
- ▶ 3 day event - 10% off
- ▶ 4 day event - 15% off
- ▶ 5 day event - 20% off
- ▶ Week long - 25% off



CONNECT WITH US

CONFERENCE & EVENT SERVICES (415) 279-4119 | hdcces@sfsu.edu | ces.sfsu.edu



AUDIO/VISUAL EQUIPMENT RENTAL (daily rates)

	CAMPUS & NON-PROFIT	CORPORATE
65" Smart TV w/ HDMI Cord	\$70	\$103
75" Portable DTen Display Monitor	\$100	\$175
LCD Projector w/ HDMI	\$108	\$162
Meeting Owl (webcam)	\$81	\$108
Sandwich Boards	\$5	\$11
Portable Screen	\$27	\$38
Whiteboard w/ Markers	\$49	\$59
Flip Chart w/Markers & Easel	\$32	\$38
Easel Only	\$11	\$16
Markers Only	\$11	\$16
PowerPoint Remote	\$13	\$22
Laptop (PC)	\$108	\$162
Laptop Interface	\$11	\$22
iPad (Spotify access)	\$27	\$54
Wi-Fi Hot Spot	\$25	\$35
Portable PA System w/ Mic	\$54	\$81
Lavalier (Lapel) Mic	\$65	\$81
Mic Stand	N/C	N/C
Table Microphone	\$11	\$16
Wireless Microphone	\$54	\$70
Audio Recorder	\$27	\$43
A/V Cart Station	\$16	\$32
Piano (Electronic)	\$43	\$108
Conference Speaker Phone	\$108	\$162
Extension Cord	\$5	\$11
HDMI Cable (additional)	\$11	\$16
Mac Adaptor Cable	\$11	\$16
VGA Cable (additional)	\$11	\$16
XLR Cables (additional)	\$16	\$22

FURNITURE & MISC. EQUIPMENT RENTAL (daily rates)

	CAMPUS & NON-PROFIT	CORPORATE
Large Ceremonial Scissors	\$11	\$32
Folding Chairs (black)	\$3/chair	\$9/chair
Conference Chairs (maroon)	\$5/chair	\$11/chair
3'x3' Dance Floor	\$5/section	\$11/section
Small 4'x4' Stage	\$27	\$54
Large 6'x8' Stage w/ Skirting	\$16/stage	\$27/stage
6' Outdoor Patio Heaters	\$20	\$25
Pop-up Tents	\$15	\$20
Table w/ Power Outlets (4', 5', or 6')	\$11	\$16
6'x30' Buffet Table	\$5/table	\$11/table
60" Serpentine Table	\$6/table	\$12/table
30" Cocktail Table	\$11/table	\$16/table
60" Round Table	\$13/table	\$22/table
72" Round Table	\$16/table	\$32/table